

Collection Development Policy

The Board of Trustee's adopts and adheres to the Library Bill of Rights and the Freedom to read statement of the American Library Association.

Selection of library materials aims to meet the daily requirements of the community in order to satisfy educational, informational, cultural and recreational needs. A written selection policy is available.

Selection of books and/or other library materials whether in print, photograph, art form, film, DVD, online, or manuscript or recorded voice shall be the responsibility of the professional staff. So selected, such material shall be considered to be selected by the Board.

Memorial money gifts are gratefully received and will be used to purchase books, furnishings and other equipment and materials related to the library under the supervision of the Trustee's and Library Director. A written record will be kept by the memorial secretary in the memorial book and a thank you letter written by the Director will be sent to the donor.

Magazines generally, one year of a magazine will be kept on file. There will be exceptions based on the Library Director's decision. Storage of old issues will be in the basement stack room. Each January the old issues will be discarded.

Lost or damage book adjustment will be made at the discretion of the Library Director.

Weeding: The Crew Manual will be used as a guide for weeding. Weeded materials may be offered for sale for reasonable time period, and then disposed of at the Library Director's discretion.

Reviewed/Revised: 2/2013-2016/02/10/2020